

NATIONAL DIPLOMA IN PROJECT MANAGEMENT – LEVEL 5



BUSINESS CHALLENGE

The need for a professional approach to managing projects is a reality. Organisations are more than ever, relying on project managers who deliver strategic results.

On successful completion of the programme, participants will be awarded the National Diploma in Project Management (DipPM), which provides formal recognition of their competency. They will have learnt the knowledge and applied the skills required for effective management of larger projects in a wide range of contexts.



TARGET AUDIENCE

The National Diploma in Project Management - Level 5 recognises the skills and knowledge of a project manager. People awarded this qualification will have demonstrated that they have taken responsibility for managing projects, including managing the work of others within a project team.



LEARNING OUTCOMES

The programme runs over a 12-month period and involves four compulsory modules plus three additional days of elective modules.

Module One: Project Conception Workshop (2 days)

- Project management overview
- Project terminology, stakeholders, characteristics, parameters, challenges and organisational structures
- Project selection, prioritising and definition
- Project feasibility and business cases
- Project stakeholder management
- Project proposals and charters

Module Two: Project Development Workshop (3 days)

- Project work breakdown structures
- Work package estimating and budgeting
- Critical path analysis
- Scheduling work including Gantt Charts
- Resource histograms smoothing, levelling and allocation
- Pre-empting implementation problems
- Project plan components
- Microsoft Project Lab Skills day (1 day)

Module Three: Project Execution Workshop (2 days)

- Leadership, motivation and team building
- Delegation and contract management
- Risk management
- Stakeholder management
- Managing performance, variations, variance, issues and risks
- Earned value analysis and performance curves

Module Four: Project Finish Workshop (2 days)

- Project closure procedures
- Project evaluation
- Benefits review
- Post-project reporting
- Visit a project site

PMI Guest speakers
 PMBOK review, multi project management, and recent developments such as critical chain

Elective Modules (3 days) - choose from:

Manage Effective Relationships

- Manage People Performance
- Ensure Team Effectiveness
- Manage Operational Plan
- Facilitate Continuous Improvement
- Managing Work Priorities and Professional Development

Elective options must be a minimum unit standard credit value of 35 credits (of which 11 credits are at a minimum of level 5 and 24 credits are at a minimum of at Level 4 or above).



PROGRAMME STRUCTURE

The programme is highly practical and participatory involving brainstorming, case studies, individual and group exercises and application of project management principles to the participants own workplaces. A major project planning exercise and presentation.

The structure of the NDPM is made up of four compulsory modules over 9 days (85 credits), plus elective modules (minimum 35 credits).

Compulsory unit standards					
Unit Standard	Domain	Title	Level	Version	Credits
*25219	Project Management	*Manage projects	4	1	16
25221	Project Management	Manage application of integrative processes	5	1	8
25222	Project Management	Manage project scope	5	1	6
25223	Project Management	Manage project time	5	1	6
25224	Project Management	Manage project costs	5	1	6
25225	Project Management	Manage project quality	5	1	7
25226	Project Management	Manage project human resources	5	1	7
25227	Project Management	Manage project communications	5	1	7
25228	Project Management	Manage project risk	5	1	8
25229	Project Management	Manage project procurement	5	1	5
9692	Interpersonal Communications	Present information orally to an audience	5	4	4
11647	Business Information	Present business information for	5	4	5

	Management	a business purpose			
Total Credits					85

* You must complete 3 projects in total to be awarded this unit standard

Elective unit standards

US	NZQA Domain	Title	NZIM Programme title	Vers	Level	Credits
1987	People Development & Coordination	Develop strategies to establish and maintain positive workplace relationships	Manage effective workplace relationships	4	4	5
23396	People Development & Coordination	Demonstrate knowledge of performance management planning	Manage people performance	1	4	3
1983	People Development & Coordination	Analyse work content and identify work team needs	Manage people performance	4	4	5
23397	People Development & Coordination	Plan and monitor performance of others	Manage people performance	1	5	6
15190	People Development & Coordination	Develop, implement, and evaluate work team plans	Ensure team effectiveness	2	4	6
21335	Interpersonal Communications	Lead a group/team to achieve an objective(s)	Ensure team effectiveness	1	4	5
16342	Systems & Resources Management	Identify key workplace organisational principles	Manage operational plan	2	4	4
25463	People Development & Coordination	Manage a plan to achieve organisational objectives	Manage operational plan	1	5	10
8078	Quality Management	Lead a team to achieve specified quality improvement objectives	Facilitate continuous improvement	5	5	6
8495	People Development & Coordination	Develop self to improve performance at work	Managing work priorities & professional development	3	4	5
16614	People Development & Coordination	Systems & Resource Management	Apply time management concepts and methods in business situations	2	4	3
Total Credits from electives selected must be equal or higher than (Of which 11 credits are at a minimum of level 5 and 24 credits are at a minimum of at Level 4 or above).						35



PROFESSIONAL DEVELOPMENT FRAMEWORK

[Click Here to download the Development Framework](#)

[Click Here to download the March 2011 Dates](#)



IN-COMPANY OPTION

NZIM will partner with you to deliver a customised programme for your organisation. NZIM partner with some of New Zealand's leading organisations, to deliver high quality learning programmes, designed to meet specific organisational needs.