



# NZIM PROJECT MANAGEMENT DEVELOPMENT FRAMEWORK

EXPERIENCE IN PROJECT MANAGEMENT				
<b>PROJECT MANAGEMENT BASICS LEVEL 3 EQUIVALENT</b>	<b>FUNDAMENTALS OF PROJECT MANAGEMENT LEVEL 4 EQUIVALENT</b>	<b>NZIM DIPLOMA IN PROJECT MANAGEMENT LEVEL 5 ACCREDITED</b>	<b>ADVANCED PROJECT MANAGEMENT LEVEL 6 EQUIVALENT</b>	<b>BRIDGING COURSE (PMP EXAM PREPARATION)</b>
No Project Experience/ New to Projects 1 day Workshop	Projects Minor Component of Role 3 days Workshop	Projects Major Component of Role 9 days over 9 months	Projects Major Component of Role Manager of Project Managers 2 days Workshop	Full Time Project Managers 3 days Workshop and mentoring
<b>Key Elements</b>	<b>Key Elements</b>	<b>Key Elements</b>	<b>Key Elements</b>	<b>Key Elements</b>
<ul style="list-style-type: none"> <li>1 x day of facilitation</li> <li>Group or individual work</li> <li>Case studies</li> <li>101 of basic project management</li> </ul>	<ul style="list-style-type: none"> <li>3 x days of facilitation</li> <li>Brainstorming</li> <li>Group or individual work</li> <li>Case studies</li> <li>Major project planning and presentation exercise</li> <li>Unit standard alignment</li> </ul>	<ul style="list-style-type: none"> <li>9 x days of facilitation</li> <li>Post workshop assessments</li> <li>Industry project</li> <li>Unit standard alignment (optional)</li> <li>PM Guest Speaker</li> <li>Project site visit</li> <li>Microsoft PM Lab day</li> <li>NZQA accredited</li> <li>Lead by PMP accredited facilitator</li> </ul>	<ul style="list-style-type: none"> <li>2 x days of facilitation</li> <li>Highly participative</li> <li>Group discussion</li> <li>Group exercises designed to integrate skills, knowledge and tools</li> <li>Lead by PMP accredited facilitator</li> <li>Strategic &amp; holistic approach</li> </ul>	<ul style="list-style-type: none"> <li>3 x days of facilitation</li> <li>Study group environment</li> <li>Lead by PMP accredited mentor</li> </ul>
<b>Key Contents</b>	<b>Key Contents</b>	<b>Key Contents</b>	<b>Key Contents</b>	<b>Key Contents</b>
<ul style="list-style-type: none"> <li>What is Project Management?</li> <li>Leading a project</li> <li>Who are stakeholders</li> <li>Selecting my project</li> <li>Scoping the project</li> <li>Defining the project</li> <li>Planning the project</li> <li>Managing the project</li> <li>13 elements of project lifecycle</li> </ul>	<ul style="list-style-type: none"> <li>A more in-depth exploration into what makes a project successful</li> <li>Dealing with change during the life of the project</li> <li>Persuasively presenting the project proposal</li> <li>Project management tools and models</li> <li>Measuring and reviewing progress</li> <li>Managing conflict associated with the project</li> <li>23 elements of project lifecycle</li> </ul>	<ul style="list-style-type: none"> <li>Project conception feasibility, selection, prioritising, charters</li> <li>Project development budgeting, critical path components, problem solving</li> <li>Project execution leadership, delegation, team building, motivation, managing: risk, stakeholders, performance, variance</li> <li>Project finish handover / closure process evaluation, benefit review</li> </ul>	<ul style="list-style-type: none"> <li>Project "fit" to strategic plan</li> <li>Budgeting and risk mitigation and VFM</li> <li>Project team evaluation and development</li> <li>Effective reporting and project team meetings</li> <li>Baldrige Framework</li> <li>Organisational Strategy</li> <li>Collaborative working diagnostics</li> <li>Project excellence</li> </ul>	<ul style="list-style-type: none"> <li>Cover gaps between the NZIM Diploma in Project Management and PMP Certification requirements</li> <li>Preparation to sit the PMP examination</li> </ul>
<b>PMP Credential</b>	<ul style="list-style-type: none"> <li>One of the most valued credentials globally in project management, the PMP assures employers that you are committed to project management.</li> </ul>			
In-house option only	In-house & Public	In-house & Public	In-house & Public	In-house & Public

## ADDITIONAL PROJECT MANAGEMENT OPTIONS

PROJECT RISK MANAGEMENT	Key Contents	MICROSOFT PROJECTS	Key Contents
Projects Major component of role 1 day Workshop	<ul style="list-style-type: none"> <li>Introduction to Project for Windows</li> <li>Setting up a Project</li> <li>Analysing the Project</li> <li>Multiply Projects</li> <li>Allocating Resource</li> <li>Reports</li> </ul>	Projects Major component of role 1 day Workshop	<ul style="list-style-type: none"> <li>Principles of effective risk management</li> <li>Common sources and symptoms of risk</li> <li>Impact of risks to scope, cost, quality time</li> <li>Respond appropriately to risk</li> <li>Risk contingency measures</li> <li>Manage a risk/opportunity register</li> </ul>
In-house & Public		In-house & Public	